

FORM FOR REGISTRATION OF FIRM

S No	Details	Remarks
1.	Name of Firm/ Agency/ Suppliers (having authorization of dealership certificate)	
2.	Description of work (which must duly approved in GST/ TIN/ PAN/ TAN/ Registration certificate on which party intends to do business with the school)	
3	Full Correspondence Address	
4.	Aadhaar No of Proprietor (Attach photocopy)	
5	Registration Certificate No (Attach Photocopy)	
6	GST/ TIN No (Attach Photocopy)	
7	PAN/ TAN No (Attach Photocopy)	
8	EPF No (Attach Photocopy)	
9	Tax Clearance Certificate (Attach Photocopy)	
10	Bankers details (Branch, Account No & IFSC Code)	

Note: Registration form will not be accepted if all the aforesaid documents are not found attached with registration form. Registration is subject to approval of the Station Board. Vendors are requested to submit Registration form of their firms along with documents in the School office from 10 AM to 1 PM on any working days.